

General	
Code: GE-M02-E05-I01	Version: 00
Elaboration date: 24 nov 2023	Modification date: 24 nov 2023

Instruction for downloading Intelex Mobile application.



1. Objective and scope

The objective is to provide guidance on the process for downloading and activating the Intelex Mobile application with which notifications of findings such as unsafe acts and conditions will be made.

It applies to processes that occur when performing activities for the benefit of Sempra Infraestructura in México and any of its Subsidiaries, whether by SI personnel or vendors/contractors.



2. Table of contents

1. Objective and scope -----	1
2. Table of contents -----	1
3. Instruction -----	2
3.1 Installation and activation of Intelex Mobile -----	2
4. Definitions-----	3
5. References and related documents -----	3
5.1 Internal reference -----	3
5.2 External reference -----	3
5.3 Formats -----	3
6. Responsibilities -----	4
7. Authorization -----	4
8. Contact -----	4
9. Revision dashboard -----	4

General	
Code: GE-M02-E05-I01	Version: 00
Elaboration date: 24 nov 2023	Modification date: 24 nov 2023

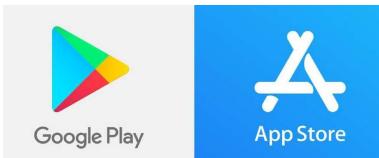
Instruction for downloading Intelex Mobile application.



3. Instruction

3.1 Installation and activation of Intelex Mobile

- a. Open the app store (e.g., App Store, Google Play)

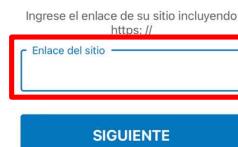


- b. Search "Intelex Mobile"



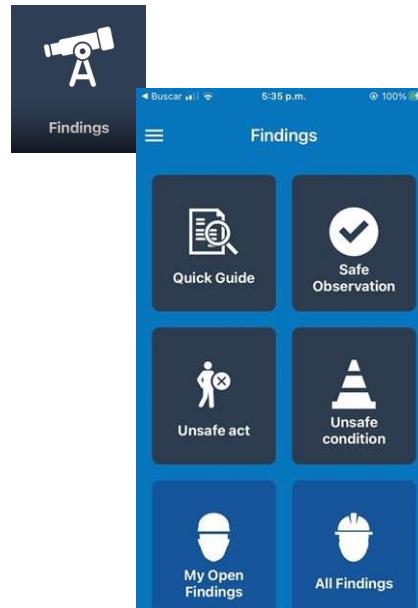
- c. Once installed, it will ask for a URL, enter the following one:

<https://clients.intelex.com/Login3/Sempra/>



- d. Login with your business email address and password.

- e. Done! Now you can start navigating and reporting findings.



- f. Learn more at:
www.ienova.com.mx/Seguridad_y_Salud/Hallazgos-Intelex.html
- g. For technical support see the annex GE-M02-E05-A01 Frequent asked questions and technical support.

Instruction for downloading Intelex Mobile application.



4. Definitions

Term	Definition
Unsafe act	Actions performed by the employee that imply an omission or violation of a work method or measure determined as safe.
Mobile App	A mobile application, most referred to as an “app”, is a type of application software designed to run on a mobile device, such as a smartphone or tablet computer
Unsafe condition	Conditions resulting from the non-observance of the measures established as safe, and which may lead to the occurrence of an event.
Entity	That identifiable unit that carries out economic activities, constituted by the combinations of human, material, and financial resources (integrated set of economic activities and resources), led and managed by a single control center that makes decisions aimed at fulfilling the specific purposes for which was created.
Finding	Unsafe act and unsafe conditions
SI	Sempra Infrastructure
Subsidiary	Entity over which Sempra Infrastructure is a shareholder and, in some way, can be said that has “control” over the Entity. Sempra Infrastructure shall be understood to have control of an Entity if it has the capacity to execute any of the following acts: (i) impose, directly or indirectly, decisions in the general meetings of shareholders, partners or equivalent, or appoint or dismiss the majority of the directors, administrators or their equivalents of an Entity; (ii) maintain the ownership of rights that allow, directly or indirectly, to exercise the vote regarding more than fifty percent of the Entity's capital stock; or (iii) direct, directly or indirectly, the administration, strategy or main policies of an Entity, whet
HS	Health and Safety

The above terms may be used in the singular or plural, as well as in the masculine or feminine form depending on the context of this policy.



5. References and related documents

5.1 Internal reference

- GE-20 Occupational and Process Safety Policy
- GE-21 Occupational Health and Wellness Policy
- GE-M01 Health and Safety Principles Manual
- GE-M02 Safety and Health Management System (SGSS) Manual
- GE-M02-E05-A01 Frequent asked questions and technical support

5.2 External reference

- ISO 45001 Occupational health and safety management systems

5.3 Formats

Code and document name	Responsible	Storage place	Retention code

General	
Code: GE-M02-E05-I01	Version: 00
Elaboration date: 24 nov 2023	Modification date: 24 nov 2023

Instruction for downloading Intelex Mobile application.



6. Responsibilities

Responsibility	Department
Manage instruction content	Health and Safety
Ensure compliance	Corporate VPs, Directors, and Managers
Monitor compliance	Health and Safety
Technical Support	(IT) Information Technologies
Report work-related unsafe act and conditions and comply con this document.	All the employees



7. Authorization

Name	Position
Remigio Agraz	Director de Seguridad y Salud



8. Contact

Questions regarding the implementation of or compliance with this instruction should be discussed with the immediate supervisor; the contact designated as responsible in this Policy will be the Director of Safety and Health, or you may contact the Ethics Helpline at 800 062 2107. The Ethics Helpline is available 24 hours a day, 7 days a week. All calls to the Ethics Helpline may be treated confidentially.

Contact	Email address	Phone number
Remigio Agraz B.	ragraz@sempraglobal.com.mx	(662) 492 0513
Mitzli Maldonado	mmaldonado@sempraglobal.com.mx	(614) 280 1204



9. Revision dashboard

Revision	Date	Description	Sections updated	Observations
00	24 nov 2023	New document	NA	NA